

PUBLIC PARTICIPATION AT BOARD MEETINGS ***(Districts Designating a Public Comment Period)***

To provide for full and open communication between the public and the Board of Education, the Board authorizes the following avenues for the exchange of information, ideas and opinions.

Grievance through Established Policy and Procedure

Students, employees and any members of the public are encouraged to utilize established policies and procedures for offering suggestions or addressing concerns and complaints prior to bringing the issue before the Board. The Board believes that many issues can be resolved by communication with teachers, administrators and other staff and may refuse to address an issue if the individual presenting it has not first attempted to resolve the matter through established procedures and policies. Those wishing to bring a complaint against a school employee should refer to policy KL.

Written Correspondence

Written correspondence may be directed to the Board for consideration at a meeting. Correspondence should be submitted to the Board president directly or via the superintendent's office by hand delivery, e-mail, facsimile or U.S. Mail. Statements of two pages or less are encouraged.

Correspondence submitted to the superintendent's office will be forwarded to the Board president in a timely manner. Copies of all correspondence directed to the Board will be made available to all Board members.

Agenda Items

Any member of the public who wishes to have an item placed on the agenda will present the request in writing to the superintendent or designee. The request must be submitted pursuant to Board policy and the guidelines for correspondence above, must contain contact information and a summary of the proposed comments, and must be received five business days prior to the scheduled meeting. The item will then be appropriately placed on the agenda. The Board reserves the right to impose reasonable restrictions on the number of items to be considered, the number of spokespersons and the speaking time of spokespersons appearing before the Board. If the meeting agenda is full, the Board reserves the right to reschedule an item for the next regular meeting. The Board may refuse to address an issue that has not gone through the appropriate grievance procedure. The Board reserves the right to waive formalities in emergency situations, within the limitations of the law.

Public Hearings

From time to time, the Board will schedule a public hearing to receive input on matters of concern to the community, such as setting the district's tax rate. The public will be provided notice of such hearings as required by law.

Public Comment

A specifically designated time will be set aside for public comments at regular meetings of the Board of Education.

The Board's president or presiding officer has the authority to limit public participation and bar disruptive activity at the meeting of the Board.

The following rules will be applied to the public comment portion of the meeting:

1. The Board will establish a time limit for the public comment period.
2. The Board will establish a uniform time limit for each speaker.
3. No individual will be permitted to speak more than once during this period.
4. Only items from the posted agenda may be discussed.
5. Speakers will not be permitted to use abusive or vulgar language.
6. If the Board determines in its discretion that it has received sufficient input from the public regarding a matter, the Board may determine in its discretion that it will accept no further comments from the public regarding that matter at the current meeting.
7. Although the entire Board is the audience, all comments are to be directed to the president of the Board, who may ask that questions and/or comments be presented in writing.
8. The Board president/designee may read a statement concerning these guidelines before any public participation segment.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 11/17/2020

Revised: 9/21/2021

Cross Refs: GBM, Staff Grievances
HA, Negotiations with Employee Representatives
IGCD, Virtual Courses
IGCDA, MOCAP Virtual Courses
KC, Community Involvement in Decision Making
KK, Visitors to District Property/Events
KL, Public Concerns and Complaints
KLB, Public Questions, Comments or Concerns Regarding District Instructional/
Media/Library Materials

Legal Refs: §§ 610.010 - .035, RSMo.

Warrensburg R-VI School District, Warrensburg, Missouri